



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

**"Jefferson County: Responsible government
advancing quality of life"**

****REVISED 10-17-2018**

MEMORANDUM

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: October 10, 2018

SUBJECT: JEFFERSON COUNTY Meetings – Week of October 15, 2018

Monday October 15, 2018	Intercounty Coordinating Committee(ICC)	9:30 a.m.	Columbia County Administration Building 112 E. Edgewater St, Portage
Tuesday October 16, 2018	Human Resources Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
	Bridges Federated Library System	6:00 p.m.	Irvin L. Young Memorial Library 431 W. Center St, Whitewater
Wednesday October 17, 2018	Land and Water Conservation Committee	8:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
	Traffic Safety Commission	1:00 p.m.	Highway Committee Room 1425 S. Wisconsin Dr. Jefferson
Thursday October 18, 2018	*HOME Consortium Board (Agenda Added)	9:00 a.m.	Waukesha Admin Building 515 W. Moreland Blvd, Rm 355/59 Waukesha
	Planning and Zoning Committee – Public Hearing	7:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
Friday October 19, 2018	No Scheduled County Meetings		
Saturday October 20, 2018	**Lake Ripley Management District (Agenda Added)	9:00 a.m.	Oakland Town Hall N4450 CTH A, Cambridge
Sunday October 21, 2018	No Scheduled County Meetings		



Intercounty Coordinating Committee

Columbia, Dodge, Green Lake, Jefferson, Marquette & Sauk Counties

A quorum of the UW-Extension Committees from Columbia, Dodge, Green Lake, Jefferson, Marquette, and Sauk Counties could be present at this meeting for educational and informational purposes only.

MEETING AGENDA & PROGRAM

Officers:

Chairman

Russell Kottke
Dodge County
W8542 Laurel Hill Road
Fox Lake, WI 53933

Vice Chairman

Vern E. Gove
525 Evergreen Trail
Portage, WI 53901

Secretary

Green Lake County Clerk
571 County Road A
Green Lake, WI 54941

Treasurer

Dodge County UW-Extension
127 E Oak Street
Juneau, WI 53039

Member Contacts:

Columbia County

Vern E. Gove
400 Dewitt Street
Portage, WI 53901

Dodge County

Russell Kottke
W8542 Laurel Hill Road
Fox Lake, WI 53933

Green Lake County

Harley Reabe
N5878 Lakeview Dr.
Green Lake, WI 54941

Jefferson County

Jim Schroeder
539 E Reinel St
Jefferson, WI 53549

Marquette County

Bob Miller
N1305 18th Rd
Dalton, WI 53928

Sauk County

Peter Vedro
617 Bascom Hill Dr.
Baraboo, WI 53913

Mailing Address:

UW-Extension
127 E Oak Street
Juneau, WI 53039

DATE:	October 15, 2018
TIME:	9:30 AM
PLACE:	Columbia County Administration Building, Room 116 112 E. Edgewater St., Portage, WI 53901
9:00 AM	Gathering
9:30 AM	<p>Call to Order</p> <p>Pledge of Allegiance</p> <p>Certification of Open Meeting Notice</p> <p>Adoption of Agenda</p> <p>Approval of Previous Meeting Minutes</p> <p>Reports from Visiting Legislative Officials</p> <p>Update of County Issues – WCA</p> <p>Review Program Topics for 2018-2019</p> <p>Presentation on Shooting Ranges – WI DNR</p> <p><u>Q&A</u></p> <p>Open Discussion of County Issues</p> <p>Adjourn</p>

Agenda - Human Resources Committee
Jefferson County Courthouse
311 S Center Ave, Room 112
Jefferson, WI 53549

Tuesday, October 16, 2018 @ 8:30 a.m.

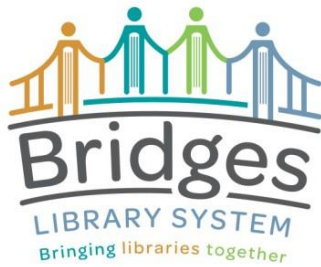
Committee Members: James Braughler, Chair; Kirk Lund; Gregory Patrick, Secretary; Laura Payne; Michael Wineke, Vice Chair

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of September 7, 2018, Joint Executive, Finance and Human Resources Committee Minutes
8. Convene into closed session pursuant to Wisconsin State Statute Section 19.85 (1)(b), "Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter..." for the purpose of discussing a Stipulation and Order imposing discipline on two employees of the Sheriff's Office. *Note: For the purpose of this closed session, the Committee will be acting as the Jefferson County Civil Service Grievance Committee.*
9. Reconvene into open session for possible action on approving a Stipulation and Order imposing discipline on two employees of the Sheriff's Office.
10. Discussion and possible action to amend sections HR0120, Differences For Sworn, Non-represented Law Enforcement Employees; HR0265, Part-time Employment; HR0461 Military Leave Procedure; and HR0640, Health Insurance of the Personnel Ordinance to eliminate reference to the State Health Insurance Plan
11. Discussion on policy considerations regarding active employee Health Insurance eligibility issues
12. Discussion on policy considerations regarding retiree Health Insurance eligibility issues
13. Discussion on policy considerations regarding Health Savings Account eligibility
14. Discussion and possible action to implement a Health Reimbursement Account (HRA) for active employees
15. Discussion on policy considerations regarding Health Reimbursement Account eligibility issues
16. Discussion of Resolution 2004-50 and possible amendment to insurance coverage for active military employees and their families
17. Discussion of Resolution 2004-51 and possible amendment to vacation accrual for employees on active military duty
18. Review of September, 2018 Monthly Financial Reports for Human Resources and Safety
19. Report from Human Resources Director:
 - a. August and Sept, 2018, monthly accomplishments and goals
 - b. Vacant position requests
 - c. Emergency Help requests
 - d. Leave of Absence requests
 - e. Additional Steps and/or Benefits and/or Interim Appointments provided to employees
20. Set next meeting date and agenda items
21. Adjournment

Next scheduled meeting: Tuesday, November 20, 2018 at 8:30 a.m.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



741 N. Grand Ave., #210
Waukesha, WI 53186

P 262.896.8080
W bridgeslibrarysystem.org

Regular Board Meeting

DATE: **Tuesday, October 16, 2018**
TIME: **6:00 p.m.**
PLACE: **Irvin L. Young Memorial Library**
431 W. Center Street
Whitewater, WI 53190

If you require a sign language interpreter, assistive listening devices, or other accommodations to participate in this meeting, please contact the Bridges Library System office (262-896-8080) at least 72 hours in advance.

AGENDA

1. Call to Order
2. Comments from the Public
3. Correspondence
4. Approve Minutes of September 2018 Meeting - Action
5. Approve Payment of Monthly Invoices - Action
6. Review Financial Reports - Action
7. Reports: APL, Resource Library, Staff, Director
8. Public Library System Redesign (PLSR) Process - Discussion
9. Approve 2019 Library Membership & CAFÉ Agreement Addendums – Action
10. Approve 2019 Agreements with Waukesha Public Library: Resource Library, CAFÉ Consulting Services & CAFÉ Office Space - Action
11. Confirmation of Next Meeting: Tuesday, November 20, 2018 (Bridges Library System Office)
12. Adjournment

Serving the libraries of Waukesha and Jefferson Counties

OUR MISSION: Improving member libraries through leadership, collaboration, & support

Jefferson County Land & Water Conservation Committee Agenda
"Working Together to Protect & Enhance the Environment"

Jefferson County Courthouse
311 S Center Ave, Rm 112
Jefferson, WI 53549-1701

Wednesday, October 17, 2018 @ 8:00 am

Committee Members: Matthew Foelker (Chair), Walt Christensen (Vice-Chair), Ed Morse (Secretary), Dan Herbst (UWEX Member), Mike Kelly (UWEX Member), Frank Anfang (FSA Rep), and Margaret Burlingham (Public Member)

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the October Agenda
5. Approval of the September 19, 2018 Meeting Minutes
6. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Communications
 - Department of Agriculture, Trade & Consumer Protection (DATCP) October 2018 Report
8. Discussion and Possible Action on USDA, APHIS, Animal Damage - Dave Terrall
9. Discussion on Natural Resources Conservation Service (NRCS) Report
10. Discussion on Water Resources in Jefferson County - Patricia Cicero
11. Discussion and Possible Action on Climate Change Resolution - Walt Christensen
12. Discussion on LWCD October 2018 Director's Report
13. Discussion on Potter's Field
14. Discussion on Solar Farms
15. Discussion on LWCD Annual Tree Sale
16. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
17. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP
18. Review of the Monthly Financial Report (August)
19. Discussion and Possible Action on Purchase of Agriculture Conservation Easements (PACE) Applications
20. Discussion on Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements
21. Discussion on Items for the Next Agenda
22. Next Scheduled Meeting:
 - November 21, 2018 @ 8:00 am in Room 112
23. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

**Jefferson County Traffic Safety Commission
Jefferson County Highway Department
Committee Room
1425 Wisconsin Drive
Jefferson, WI 53549**

Meeting Agenda

October 17, 2018

1:00 P.M.

Committee Members: Delzer – Chair, Jenswold, Mayer, Milbrath, Kern, Cooper, Kutz, Davis, Pileggi

1. Call meeting to Order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Approval of the July 18, 2018 meeting minutes
6. Communications
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Old Business – Update: Speed zone on CTH E (South of Sullivan)
9. Old Business – Update: Speed zone on CTH B (East of STH 26)
10. New Business – None
11. Traffic Accident Spot Map – Jefferson County Sheriff's Department
12. WisDOT – Southwest Region, Madison – Traffic Section
13. WisDOT-Bureau of Transportation Safety - Transportation Safety Report & Highway Safety Input
14. Wisconsin State Patrol – Report
15. Village/City Police Department- Reports
16. Date of next meeting (1:00 pm January 16, 2019)
17. Adjourn

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.



c/o Waukesha County CDBG Program
Lead Agent
515 W. Moreland Blvd.
Waukesha, WI 53188
1.262.896.3370 (direct)
1.262.896.8510 (fax)

c/o Wisconsin Partnership for Housing Development, Inc.
Program Administrator
121 South Pinckney Street Suite 420
Madison, WI 53703
1888.318.4486 (toll-free)
1.608.258.5560 (direct)
1.608.258.5565 (Fax)

The HOME Consortium
Board of Directors Meeting
Thursday, October 18, 2018
Waukesha County Administrative Building
515 W. Moreland Blvd. Rm 355/59
Waukesha, WI 53188
@ 9:00 A.M.

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Minutes from the July 19, 2018 Board Meeting
4. Public/Staff Comment
5. WI Partnership Fund Balance Report
6. WI Partnership Transfer of Funds
7. Family Promise of Washington County
8. Habitat for Humanity Update
9. Housing Action Coalition Update
10. 2019 Annual Action Plan draft
11. Adjournment

All agenda items are potentially actionable

In accordance with the Americans with Disabilities Act, persons requiring any means of handicap accessibility for this meeting must contact Kristin Silva at 896-3370 (FAX 896-8510) at least 48 hours prior to meeting.

NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

Steve Nass, Chair; George Jaeckel, Vice-Chair; Don Reese, Secretary; Matt Foelker and Blane Poulson

SUBJECT: Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

DATE: Thursday, October 18, 2018

TIME: 7:00 p.m. (*Courthouse doors will open at 6:30*)

PLACE: Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

- 1. Call to Order**
- 2. Roll Call**
- 3. Certification of Compliance with Open Meetings Law**
- 4. Approval of Agenda**
- 5. Explanation of Public Hearing Process by Committee Chair**
- 6. Public Hearing**

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, October 18, 2018, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files, which include staff finding of fact, are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS
R4101A-18 – Dan Zastrow/Sara Zastrow-Seubert and Ronald Seubert Property: Rezone 7.16 acre of PINs 030-0813-3614-000 (54.949 Ac) and 030-0813-3614-002 (0.698 Ac) in the Town of Waterloo, and 020-0814-3123-003 (9.032 Ac) in the Town of Milford. The site is at **W7312 Manske Road**. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

CONDITIONAL USE PERMIT

C1960-18 – Dan Zastrow/Sara Zastrow-Seubert and Ronald Seubert Property: Conditional use to allow a landscape/lawn care business in a proposed A-2 zone at **W7312 Manske Road**. The site is in the Towns of Waterloo and Milford, part of PINs 030-0813-3614-000 (54.949 Ac), 030-0813-3614-002 (0.698 Ac) and 020-0814-3123-003 (9.032 Ac). This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS
R4102A-18 – S&L Land Company LLC, c/o Jeffery Bartolotta/Richard Smith & Jessican Duncan Property: Rezone approximately 22 acres of PIN 026-0616-3412-002 (15.043 Ac) and 026-0616-3413-003 (23.251 Ac) on **County Road E** in the Town of Sullivan. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

CONDITIONAL USE PERMIT

CU1961-18- S&L Land Company LLC, c/o Jeffery Bartolotta/Richard Smith & Jessican Duncan

Property: Conditional use allowing storage of contractor's equipment and materials/storage of fireworks, racks and equipment for the displays. The site is near **County Road E** in the Town of Sullivan, on PINs 026-0616-3412-002 (15.043 Ac) and 026-0616-3413-003 (23.251 Ac). This is in accordance with Sec. 1104(f)7 of the Jefferson County Zoning Ordinance.

FROM A-1 TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

R4103A-18 – Brian Neumann/HHL Zastrow Homestead LLC Property: Rezone approximately 0.03 acres of PIN 006-0716-0922-000 (32.477 Ac) in the Town of Concord to add it to an existing adjoining A-3 zone at **N6830 County Road E**. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4104A-18 – Ronald E Hahm/David Hahm Properties: Rezone PIN 012-0816-2523-001 (3.245 Ac) owned by David Hahm to sanction the addition of 0.25 acres from 012-0816-2523-000 owned by the Ronald & Anne Hahm Trust. The properties are in the Town of Ixonia, at **W443 Madison Ave**. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4105A-18 – Jim Baker & Nancy Aguire deBaker/Juan & Leah Zalapa Property: Rezone approximately 1 acre of PIN 014-0614-1824-000 (40 Ac) for a new building site near **N3942 County Road G** in the Town of Jefferson. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4106A-18 – Todd Tesch/Phyllis Salamone Property: Create a 1.05-ac building site on **County Road A** in the Town of Sumner from part of PIN 028-0513-0424-001 (35 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4107A-18 – Gary & Jessica Hellenbrand: Rezone 2.3 acres of PIN 030-0813-3131-000 (40 Acres) around the home at **N7477 County Road O** in the Town of Waterloo. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

FROM A-1 TO N, NATURAL RESOURCE

R4108A-18 – Eggert Acres LLC: Create a 15-acre Natural Resource zone from part of PIN 020-0814-2041-000 (40 Ac) near **West Rd** in the Town of Milford. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

FROM A-T, AGRICULTURAL TRANSITION TO R-1, RESIDENTIAL

R4109A-18 – Mark Reinecke: Rezone to create two, 1.8-ac R-1 lots near **N1108 Olson Rd** in the Town of Sumner from part of PIN 028-0513-1942-000 (12.3 Ac). This is in accordance with Sec. 11.04(f)1 of the Jefferson County Zoning Ordinance.

CONDITIONAL USE PERMIT APPLICATIONS

CU1962-18 – Kenneth & Sue Havlovick: Request for an addition/modification to CU1777-14 and CU1269-04 which created an extensive on-site storage structure in a Residential R-2 zone. The site is in the Town of Cold Spring on PIN 004-0515-2833-001 (1.259 Ac) at **N516 Fremont Rd**. This is in accordance with Sec. 11.04(f)2 of the Jefferson County Zoning Ordinance.

CU1963-18 – John Hoffmann: Request for modification to CU1388-06 which allowed for storage of non-farm equipment in an A-2, Agricultural and Rural Business zone at **W2712 State Road 59**. This site is in the Town of Cold Spring on PIN 004-0515-2534-000 (2.439 Ac), and is requested in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

CU1964-18 – Jeremy Furrer/WEPCO Property: Conditional use for business services, including audio/video, security and smart home installation on PIN 010-0515-0222-001 (1.16 Ac) in the Town of Hebron. The site is along **N2457 County Road D** in a Community zone. This is in accordance with Sec. 11.04(f)9 of the Jefferson County Zoning Ordinance.

CU1965-18 – Glenn & MaryAnn Manke: Conditional use to allow for outside storage in an A-2 zone at **N8460 Pleasant Valley Road**. The site is in the Town of Watertown on PIN 032-0815-2422-009 (7.84 Ac). This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

CU1967-18 – Jacob Wegner: Conditional use to allow two additional duplexes in a Residential R-2 zone at **W3266/W3268 Oak Hill Rd**, Town of Watertown. The site is part of PIN 032-0815-0222-007 (3.003 Ac). This is in accordance with Sec. 11.04(f)2 of the Jefferson County Zoning Ordinance.

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

A recording of the meeting will be available from the Zoning Department upon request. Further information about Zoning can be found at www.jeffersoncountywi.gov



**Lake Ripley Management District Meeting of the Board of
Directors October 20, 2018
9:00 A.M. at Oakland Town Hall**

- I. Call to Order and Roll Call
- II. Public Comment
- III. Approve Minutes of Last Meeting (September 15, 2018) IV.
- Treasurer's Report
- V. Lake Manager's Report and Correspondence
- VI. Old Business
 - a Lake planning update
 - b Nutrient/reduction plan update
 - c Concern/Complaints procedure
- VII. New Business
 - a Discussion of who owns the outlet creek and its rocks/dam.
 - b Discussion and possible action on Lake District Preserve management fall/winter 2018
 - c Discussion and possible action on the joining the "Local Government Investment Pool (LGIP)"
 - d Discussion and possible action of the 2018-2019 trapping season permit
 - e Discussion and possible action on the formation of a committee to create a compensation policy for the Lake Manager's position.
 - f Discussion and possible action on recognition of donors who contributed to the purchase of the former DNR property.
- VIII. Adjournment

Note: Public Comment will be taken at discretion of District Chair